

# **FORMAT OF CERTIFICATE TO BE ISSUED BY THE COMPETENT AUTHORITY IN RESPECT OF GOVERNMENT SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

## **PART-A**

(This part is to be filled-up by the school and to be produced before their Competent Authority along with all supporting documents and certificates in original)

### **GENERAL INFORMATION**

|   |                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the Government / <del>Government Aided</del> School:                                                         | GOVT OF ODISHA<br>STB SC DEV. DEPTT.<br>EKALAVYA MODEL RESIDENTIAL<br>SCHOOL, KUCHINDA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2 | Address of the School:                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3 | U-DISE code allotted to the school:                                                                                  | 21031200974                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4 | Name and address of the Government Authority/Autonomous Body (KVS/JNV/CTSO)/Defence/Railways etc. running the School |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 5 | Proposed affiliation with CBSE for:                                                                                  | ✓ Secondary/Senior<br>Secondary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6 | From which session does the school require affiliation                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7 | Location of school                                                                                                   | <ul style="list-style-type: none"> <li>* In the municipal limits of metropolitan city</li> <li>* In the municipal limits of city having population more than 15 lakhs</li> <li>* In the hill areas (as per planning commission norms)</li> <li>* In the municipal limits of capital city of a state</li> <li>* In the municipal limits of class x cities</li> <li>* On an island</li> <li>* In the municipal limits of a hill station</li> <li>* In the municipal limits of city having population less than 15 lakhs</li> <li>✓ * Outside the municipal limits of any town/city.</li> </ul> |
| 8 | Is the School already affiliated to any board for Class-X or XII examinations?                                       | <p align="center">YES/NO ✓<br/>(If yes name of the Board)</p> <p><small>(Also mention whether the school is affiliated for Class-X or XII)</small></p>                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 9 | Standard/level/class upto which the school is running:                                                               | From Class -- 1 to Class<br>6 <sup>th</sup> to 10 <sup>th</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

(Signature of Principal)  
Principal  
Ekalavya Model Residential School  
Kuchinda, Sambalour

(Signature of Competent Authority)  
District Welfare Officer  
SAMBALPUR

## INFORMATION REGARDING ESTABLISHMENT LETTER

|    |                                                                                                      |                      |
|----|------------------------------------------------------------------------------------------------------|----------------------|
| 10 | Has the school obtained Establishment Letter for Affiliation with CBSE from the Competent Authority? | YES/NO               |
| 11 | Establishment Letter Number and Date of issue:                                                       | 1373 / 01.25.01.2016 |

## INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

|    |                                                                                                                                                                   |                                                |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| 12 | Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?                                                         | YES/NO                                         |
| 13 | Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?                                  | YES/NO                                         |
| 14 | Total area (in square meters) in respect of 12 and 13 above on which the school is situated:                                                                      | AREA IN SQ.M.<br>60702.8 Squaremeters          |
| 15 | The land is in the possession of the school/ Trust/Society/School's Competent Authority legally by way of:                                                        | Sale deed/Lease deed/ Gift Deed/Allotment etc. |
| 16 | Name of the Owner/Lessee of the land in respect of point-15 above:                                                                                                | D.W.O. SAMBALPUR                               |
| 17 | In case the land is in the possession of the society/school/ School's Competent Authority by way of lease as per State Government norms, the period of the lease: | FROM TO<br>TOTAL YEARS                         |
| 18 | Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?                                                   | YES/NO<br>If yes the details                   |
| 19 | Is the school on permanent site or temporary site?                                                                                                                | Permanent                                      |

## INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

|       |                                                                                                                                                                                           |                                                         |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| 20    | Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?                                                       | YES/NO                                                  |
| 21(a) | If yes, the date of last inspection:                                                                                                                                                      | Request letter sent to<br>EE, R&B NO-11 Sambalpur       |
| 22    | Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?                   | YES/NO                                                  |
| 22(a) | If yes, the date of last inspection:                                                                                                                                                      | Request letter sent to<br>Range Fire Officer N.B. Range |
| 23    | Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking? | YES/NO                                                  |
| 23(a) | If yes, the date of last inspection:                                                                                                                                                      | 02-10-2020                                              |

## INFORMATION REGARDING THE STAFF

|    |                                                                                                                                                                                              |        |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 24 | Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?                                                           | YES/NO |
| 25 | Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?                                                                              | YES/NO |
| 26 | Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?<br>(Payment by cheque or cash to the individuals is not allowed) | YES/NO |

Signature with Stamp

(of School Principal)

*(Signature of School Principal)*  
 Ekalavya Model Residential School  
 Kuchinda, Sambalpur

*(Signature of Competent Authority)*  
 District Welfare Officer

**PART-B**

(This part is to be filled-up by the Competent Authority of the School after verifying all supporting documents and certificates in original and **visiting the school**)

File No..... Date of Issuance.....

|   |                                                                                                                                                                                                                     |                                   |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 1 | This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visit to the school and the information has been found correct. |                                   |
| 2 | Is the school recommended for affiliation?<br>(Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)                                          | YES/NO                            |
| 3 | Recommended for <b>Secondary/Senior Secondary</b> to CBSE?                                                                                                                                                          | <b>Secondary</b><br>Mention Level |

**To be forwarded by:**

Deputy Commissioner KVS/  
Dy. Director NVS /  
D.P.I /  
Directorate of Education/  
E. O. Concerned /  
Concerned Department  
Competent Authority

Name: DR. GITANSU MOHAN DASH

Designation: DISTRICT WELFARE OFFICER  
SAMBALPUR

State/UT: ODISHA

Signature: *[Signature]* 16/10

Stamp: District Welfare Officer  
SAMBALPUR

Place: SAMBALPUR

Date: 16/10/2020

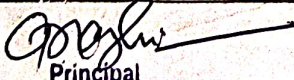
*[Signature]*  
Principal  
Ekalavya Model Residential School  
Kuchinda, Sambalpur  
(Signature of Principal)

*[Signature]* 16/10  
(Signature of Competent Authority)  
District Welfare Officer  
SAMBALPUR

## Appendix-A

**COMPETENT AUTHORITY SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA**

| Name and Address of the school: |                                                                                                                                                                                  | Total Land area in lawful possession of school: |                                                                      |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------|
| SN                              | LOCATION OF SCHOOL                                                                                                                                                               | LAND REQUIREMENT                                | Please Tick the column in which the School is fulfilling requirement |
| 1                               | Any Where in India                                                                                                                                                               | Minimum 6000 Square Meters                      | ✓                                                                    |
| 2                               | In Municipal limits of cities with a population exceeding 15 Lakhs.                                                                                                              | Minimum 4000 Square Meters                      |                                                                      |
| 3                               | In hilly areas prescribed by the Planning Commission (NITI Aayog).                                                                                                               | Minimum 4000 Square Meters                      |                                                                      |
| 4                               | In Municipal Limits of the State Capital Cities.                                                                                                                                 | Minimum 4000 Square Meters                      |                                                                      |
| 5                               | In the North Eastern States.                                                                                                                                                     | Minimum 4000 Square Meters                      |                                                                      |
| 6                               | In the state of Jammu and Kashmir                                                                                                                                                | Minimum 4000 Square Meters                      |                                                                      |
| 7                               | In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities                                                                                                           | Minimum 4000 Square Meters                      |                                                                      |
| 8                               | In the Municipal Limits of Panchkula and Mohali/SAS Nagar                                                                                                                        | Minimum 4000 Square Meters                      |                                                                      |
| 9                               | In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune).<br>Or on the Hill Stations.<br>(For Secondary Level)                                             | Minimum 2000 Square Meters                      |                                                                      |
| 10                              | In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune).<br>Or on the Hill Stations.<br>(For Senior Secondary Level)                                      | Minimum 3000 Square Meters                      |                                                                      |
| 11                              | In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai<br>Or the state of Arunachal Pradesh.<br>Or the state of Sikkim<br>Or the Islands.<br>(For Secondary Level)        | Minimum 1600 Square Meters                      |                                                                      |
| 12                              | In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai<br>Or the state of Arunachal Pradesh.<br>Or the state of Sikkim<br>Or the Islands.<br>(For Senior Secondary Level) | Minimum 2400 Square Meters                      |                                                                      |

  
Principal  
Ekalavya Model Residential School  
(Sambalpur, Sambalpur)

(Name and Stamp of Issuing Competent Authority)

  
(Signature of Competent Authority)  
District Welfare Officer  
SAMBALPUR